

TEJANO CENTER FOR COMMUNITY CONCERNS, INC.

2950 Broadway, Houston, TX Phone 713-640-3700 FAX 713-644-6232 www.tejanocenter.org

“The mission of the Tejano Center for Community Concerns is to develop education, social, health, and community institutions that empower families to transform their lives.”

PUBLIC NOTICE

Meeting Minutes Agenda for Wednesday, November 20, 2019

Notice is hereby given that the Board of Directors of the Tejano Center for Community Concerns, Inc., (The Tejano Center) will hold its regular meeting for October/November 2019 on Wednesday, November 20, 2019, at 11:00 a.m. at 2950 Broadway, Houston, Texas 77017. This meeting is open to the public, and community input is welcomed during the time designated for public comment. It is the intent of The Tejano Center to have, and the meeting will have, a quorum and presiding officer, or presiding officer, physically present at this location. The above location will be equipped with videoconference equipment by which a member of the public can provide testimony or otherwise actively participate in the meeting when public input is permitted. The board will consider, discuss, and adopt such orders, resolutions, and/or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the matters outlined in this agenda.

1. **CALL TO ORDER** (2 minutes) David Corpus called the meeting to order at 11:10am
2. **PRAYER** (3 minutes) Dr. Adriana Tamez
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE** (2 minutes) S. Gonzalez
4. **ROLL CALL** (3 minutes) Present: D. Corpus, S. Gill, S. Gonzalez, J. Martinez

M. Dunlap entered at 11:13am

Absent: A. Magdaleno and M. Gonzalez

5. **PUBLIC COMMENT** (7-10 minutes)— Any individual wishing to address the Board of Directors of the Tejano Center for Community Concerns must sign in with Jessica Villarreal, Board Services. Those doing so will be allowed to address the board for a maximum of three minutes. Individuals will address the board in the order that they have signed in.

No one signed up to speak

6. **PRESENTATIONS/UPDATE**
 - **Sunrise Orchard Update**
 - **GLO Update**
 - **Funding**
 - **County**
 - **City**
 - **Next Steps**

Mr. Fairfield spoke regarding the development location and history between HUD and GLO of fair housing near the Sunrise Orchard. There has been a dual criteria set with

GLO. The project is being pushed forward once a new location is found. The need is great to continue with this type of project.

Dr. Tamez spoke about her attending the City Council meeting today to support the TIRZ #7 which is part of a development that TCCC-RYSS can be a part of as an operator of the early childhood to be built.

- **Facilities Improvements**

- **Tier I**
 - **Primary Roof, HVAC, Gym Floor, Repairs**
- **Tier II**
 - **Secondary HVAC, Stucco Repair, Repairs**
- **Tier III**
 - **BRYSS Facilities Study**
- **Houston Pavement Repair**

George Flores spoke about the new thought process to the tiered priorities for maintenance and major projects throughout

7. **PRESIDENT/CEO ACTION ITEMS**

Motion A: **Approval of Minutes of the September 24, 2019 of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors (5-7 Minutes)**

Motion made by M. Dunlap, seconded by S. Gonzalez

No discussion

Passed 4-0-1

Motion B: **Approval of September 2019 Unaudited Financials for the Tejano Center for Community Concerns**

Motion made to table item by M. Dunlap, seconded by S. Gonzalez

Discussion: D. Corpus asked for a Finance Committee meeting be held before approval of financials.

Passed 5-0

Motion C: **Approval of the September 2019 Unaudited Financials for the Raul Yzaguirre Schools for Success**

Motion made to table item by M. Dunlap, seconded by S. Gonzalez

Discussion: D. Corpus asked for a Finance Committee meeting be held before approval of financials.

Passed 5-0

Motion D: **Approval of TCCC 2019-2025 Strategic Plan**

M. Dunlap, J. Martinez

Discussion: Dr. Adriana Tamez described the strategic plan process working with Sharon Koonce and staff before it was presented. The plan explains how TCCC-RYSS and the departments within the organization can grow and be held accountable.

Passed 5-0

Motion E: **Approval of Greater Houston Community Foundation \$50,000 Grant**

Motion made by M. Dunlap, seconded by S. Gill

Discussion: Dr. Tamez told the board that this grant is for the community with unmet needs after Imelda.

Passed 5-0

Motion F: **Ratification of Change of Depository Bank from Community Bank to Sunflower Bank, LLC**

Motion made by J. Martinez, seconded by M. Dunlap

Discussion: M. Dunlap asked for the signors on the accounts to be added to the next board agenda for approval.

Passed 5-0

Motion G: **Ratification of Grizzly Electric to Complete Phase 3 – New Temporary Buildings**

Motion made by S. Gonzalez, seconded by S. Gill

Discussion: G. Flores presented the timeline of work to be complete prior to the delivery of the new temporary buildings.

Passed 5-0

Motion H: **Approval of Additional 60-Day Extension - TCCC/RYS Lease Agreement**

Motion made by J. Martinez, seconded by S. Gonzalez

Discussion: G. Flores spoke about the need for market rates for rental property in the area which is a new best practices request from TEA.

Passed 5-0

Motion I: **Approval of Amended Accounting Policies and Procedures**

Motion made by M. Dunlap, seconded by S. Gonzalez (original motion)

Discussion: M. Dunlap explained that the \$25,000 board approval threshold was removed.

Second motion made by M. Dunlap, seconded by J. Martinez to amend the original motion to correct Table #1 to include the note of Board approval for amounts exceeding \$25,000

Passed 5-0

Motion made by M. Dunlap, seconded by J. Martinez to approve the amended motion.

Passed 5-0

Motion J: **Approval of Vendor to Perform Asphalt Install and Concrete Patching Electrical Trench**

Motion made by M. Dunlap, seconded by J. Martinez

Discussion: Mr. Flores gave the board a history of the project and timeline of completion.

Passed 5-0

Motion K: **Ratification of Board Resolution 2019-2020 Victims of Crime Outreach and Support Program**

Motion made by M. Dunlap, seconded by S. Gonzalez

Discussion: Dr. Tamez explained the program and grant renewal for TCCC.

Passed 5-0

Motion L: **Approval of Victims of Crime Outreach and Support \$354,895 Grant**

Motion made by M. Dunlap, seconded by S. Gonzalez

No discussion

Passed 5-0

8. PRESIDENT/CEO INFORMATION ITEMS

Subject A: **Board of Directors Self Evaluations**
Self-evaluations and Board Trainings are very important

Subject B: **TCCC/HCC Adult Education Academy MOU**
Unveiling coming soon

Subject C: **FEMA Update**

Subject D: **Texas Department of Agriculture Corrective Action Plan**

- **Excess Fund Balance**

G. Flores explained the TDA process to correct the excess fund balance in the Child Nutrition program.

A. Miranda also spoke about Children at Risk and Blended learning grant

Subject E: **Best Christmas Ever Status Report**

B. Saldana gave an update to the Board regarding the logistics behind the event.

9. BOARD OF DIRECTORS ACTION ITEMS

10. DISCUSSION ITEMS

11. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE §§ 551.071, 551.072, 551.074, AND 551.082, TO ADDRESS:

- Private consultation with attorney concerning privileged issues from agenda matters and pending or threatened litigations.
- Deliberations concerning the purchase of real property
- Deliberations concerning the duties of the CEO and CFO regarding supervision of personnel
- Consider complaints against directors and senior staff
- Discussion of duties and evaluation of administrative personnel, including complaints regarding school staffing, academic and organizational changes for the 2017-2018 school year

12. CONSIDERATION AND ACTION ON ANY ITEMS ADDRESSED IN CLOSED SESSION

13. **ADJOURNMENT** David Corpus adjourned the meeting at 12:51pm